

SAN MATEO COMMUNITY COLLEGE DISTRICT
 COOPERATIVE EDUCATION EXPERIENCE AGREEMENT

SKYLINE CAMPUS
 SEMESTER ___ YR. ___

EMPLOYER (Company Name) _____

STUDENT _____

Each semester that a student is enrolled in Cooperative Education, it is necessary to identify new learning objectives. They should be specific, measurable, and within his/her ability to accomplish. The objectives must be formulated by the student, reviewed and approved by both the immediate work supervisor and the coordinator at the beginning of the semester.

At semester's end, the immediate work supervisor and student will discuss the progress made in attaining the objectives and independently rate the progress (below).

	Objectives	
LEARNING OBJECTIVE #1 WHAT?		Rating
HOW?	_____	
HOW MEASURE?	_____	

LEARNING OBJECTIVE #2 WHAT?		
HOW?	_____	
HOW MEASURE?	_____	

LEARNING OBJECTIVE #3 WHAT?		
HOW?	_____	
HOW MEASURE?	_____	

LEARNING OBJECTIVE #4 WHAT?		
HOW?	_____	
HOW MEASURE?	_____	

Rated By: _____
 Date: _____

Rating: 1 = Accomplished Objective 2 = Made progress toward objective 3 = No significant progress

EMPLOYER'S REPRESENTATIVE _____ STUDENT'S SIGNATURE _____ COORDINATOR'S SIGNATURE _____

TITLE _____ DATE _____ DATE _____

DATE _____ Copy 1 - Student Copy Copy 3 - Employer Evaluation Copy
 Copy 2 - Employer File Copy Copy 4 - Student Evaluation Copy