Skyline College Planning and Budget Calendar through 2011

STRATEGIC PLANNING YEAR-2005/06

	Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
1	Submit Program Review Reports	Curric Cmt												
2	Submit FTEF Priority Recommendations	CBC												
3	Develop Initial Budget Estimates	CBC												
4	Submit Draft 3-Year Work Plan	Units												
5	Submit Annual Budget Requests	Units												
6	Review Annual Budget Requests	President												
7	Submit Annual Budget to District	CBC												
8	Review Draft 3-Year Workplans	IPC												
9	Submit 05/06 Year End Work Plan Report	Units												
10	Review Year End Work Plan Report	IPC & CC												

IMPLEMENTATION YEAR ONE-2006/07

	Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
11	Renew Vision, Mission, Values, Goals	IPC & CC												
12	Submit and Review Changes to 3-Year Work Plan	Units												
13	Submit Program Review Reports	Curric Cmt												
14	Prioritize Goals and Strategies for Next Academic Year	CC												
15	Submit FTEF Priority Recommendations	CBC												
16	Develop Initial Budget Estimates	CBC												
17	Submit Annual Budget Requests	Units												
18	Review Annual Budget Requests	President												
19	Submit Annual Budget to District	CBC												
20	Submit Year End Work Plan Report	Units												
21	Review Year End Work Plan Report	IPC & CC												

IMPLEMENTATION YEARS TWO THRU FIVE 2007/08-2010/11

	Activity	Responsible	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
22	Submit and Review Changes to 3-Year Work Plan	Units												
23	Submit Program Review Reports	Curric Cmt												
24	Prioritize Goals and Strategies for Next Academic Year	CC												
25	Develop Initial Budget Estimates	CBC												
26	Submit FTEF Priority Recommendations	CBC												
27	Submit Annual Budget Requests	Units												
28	Review Annual Budget Requests	President												
29	Submit Annual Budget to District	CBC												
30	Submit Year End Work Plan Report	Units												
31	Review Year End Work Plan Report	IPC & CC												

	Legend	***Link***
	CBC: College Budget Committee	**Budget**
	CC: College Council	**Planning**
	Curric Cmt: Curriculum Committee	**Evaluation**
	IPC: Institutional Planning Committee	
	Units: Programs and Divisions	